Alabama Tours - Speaker Engagement Form

Please complete this forma and return it to [scholarship111@bellsouth.net](mailto:scholarship111@bellsouth.net) or mail it to the address listed below. Submit an official letter of invitation in addition to this form and any other material you feel would be useful to making a decision. Return this form and your supporting material at least three months before the event date.

You may forward all questions and concerns to scholarship111@bellsouth.net, or you may call 334-224-2346.

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| --- | --- |
| Event Name |  |
| Requesting Organization |  |
| Invited By |  |
| Date requested to speak or consult  (There is a minimum two-hour advance consulting fee.) |  |
| Event Start and End Date |  |
| Event Start Time |  |
| Event End Time |  |
| Event Location (street, city and state) |  |
| Event Type (Banquet, Conference, Tour) |  |
| Type of Address | Keynote Remarks Plenary Address  (Circle as appropriate) |
| Speech Topic |  |
| Speech Start Time |  |
| Speech End Time |  |
| Address Length |  |
| Audience Size |  |
| Audience Composition (Educators, Students, Adults, Seniors) |  |
| Dignitaries Present |  |
| Media Invited | Yes No (Circle one or both, as appropriate) |
| If you answer to above, indicate what kind of media | Broadcast Print  Local, Regional, National (Circle as appropriate) |
| Event’s Point of Contact | Name:  Title:  E-mail:  Cell Phone:  Office Phone: |
| What is Your Honorarium? |  |
| Additional Information |  |